



ANDERSON COLLEGE  
1967 - 1968  
STUDENT HANDBOOK  
FOR MEN

**THIS HANDBOOK IS THE PROPERTY OF:**

Name \_\_\_\_\_

Address \_\_\_\_\_

It will be necessary for every student to have his own Handbook. One copy is given to the student. The second copy will cost \$1.00.

ANDERSON COLLEGE

*Student Handbook*

FOR MEN

ANDERSON, SOUTH CAROLINA

1967-1968



### ALMA MATER

Dear to our hearts is our Alma Mater  
Loyal and true are we;  
Truest devotion till life is ended,  
Wholly we pledge to thee.

Tho' from thy halls far away we wander,  
Thoughts back to thee will fly;  
And tender mem'ries time cannot sever,  
Love that will never die.

Heaven's choicest blessings ever attend thee,  
Dear Alma Mater mine—  
No shadows harm thee, no fears alarm thee,  
Always the sunshine thine.

And tho' we leave thee, we'll never grieve thee,  
True to our trust we'll be;  
Our best endeavor, now and forever,  
Always to honor thee.

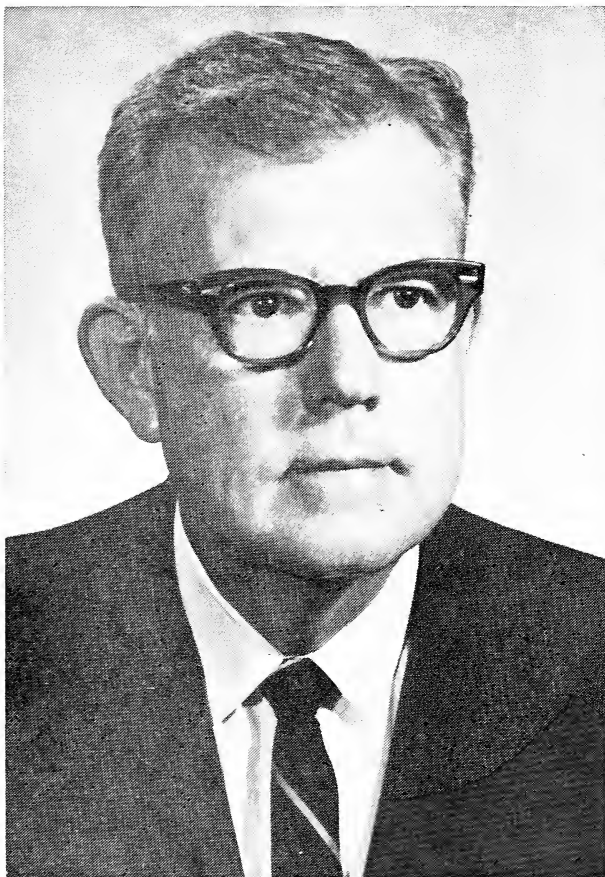
—Mrs. Charles Sullivan, Sr.

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JOHN EDWARD ROUSE

President



## A MESSAGE TO STUDENTS AND PARENTS

In any community, certain policies and regulations are necessary for the good of all. Anderson College is a community of predominantly Christian young men and women in pursuit of knowledge. This community, too, has found it necessary to establish policies of conduct for its citizens.

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**This handbook contains many student regulations and should be read carefully by students planning to enter Anderson College. Parents of these students are asked to read and become thoroughly acquainted with all the rules stated in this handbook.**

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ALL STUDENTS ARE REQUIRED TO STUDY THIS HANDBOOK. Every student—dormitory and day alike—will be given a comprehensive EXAMINATION ON THE HANDBOOK early in the first semester at Anderson College.

Not all students would be happy at Anderson College. Many young people would prefer a large university atmosphere with less restrictions. Those who prefer such an atmosphere are encouraged not to enroll at Anderson College.

Anderson College is owned and supported by the South Carolina Baptist Convention. Every effort is made to maintain an environment conducive to Christian education. We believe Christian education comes to pass as well-trained dedicated Christian teachers guide motivated Christian students.

Every student should bring to college a growing Christian faith, a Bible for daily reading, and integrity of character which will cause him to form and follow right habits.

To this high purpose, the administration, staff, and faculty welcome all students, those enrolling for the first time and those who are returning.

J. E. ROUSE  
President



**J. K. LAWTON, SR.**  
Vice President

**C. E. BUTLER**  
Academic Dean  
and Dean of Men



**MILDRED B. KIRBY**  
Dean of Women

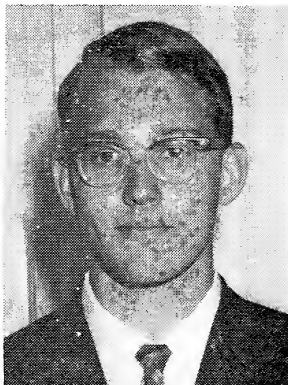
# STUDENT GOVERNMENT



## STUDENT COUNCIL OATH

I promise to perform to the best of my ability my duties as a student council member. I further promise to uphold the standards of our school at all times and always to be faithful to the Student Council.

STUDENT GOVERNMENT ASSOCIATION OFFICERS



CHARLES HAYES

President

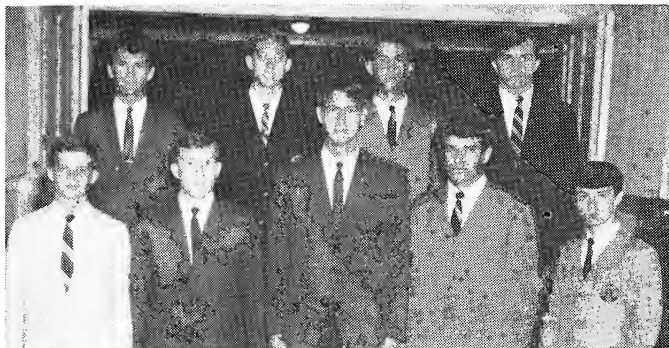
PHYLLIS ROBERTS

Vice-President



BENNY BROWN

Secretary



### **MEN'S COUNCIL 1967-68**

First row L-R: Jimmy Phillips; Jimmy Boleman, Secretary; Allen Pregnall, Chairman; Bruce Creamer, Vice Chairman; Perry Grubbs; Second row L-R: Donnie Hughes, Day Representative; Charles Hayes, President SGA; Erskine Thomason; Larry Day.



### **WOMEN'S COUNCIL 1967-68**

Front row L-R: Susan Bishop, Day Representative; Margaret Orr, House President West; Betsey Cox, Vice Chairman; Wanda Hellams, Chairman; Tina Paschal, Secretary; Phyllis Roberts, Vice President SGA; Curran League, House President East; Second Row, Proctors for East: Tommie Anne Johnson, Donna Albertson, Iris Rampey, Monetta Grant, Linda Hightower, Gail Jones; Third Row, Proctors for West: Annie Kaiser, Ennette Collins, DeNan Stone, Kathy Thomas, Linda Lee Frank.

## **CONSTITUTION OF THE STUDENT GOVERNMENT ASSOCIATION OF ANDERSON COLLEGE**

The Administration of Anderson College, believing that the welfare of the college will be advanced by the development of an efficient system of self-government among the students in all that relates to the conduct of the students individually and as a group, has entrusted to them a share in matters pertaining to student conduct, loyalty and honor.

The whole scheme of successful student government is based upon the idea of serious individual responsibility. Since the standards of the group can be no higher than those of each individual within the group, it is the duty of each student to strive to uphold the highest standards of conduct, loyalty and honor in all phases of college life.

### **Article I — Name**

The name of this organization shall be the Student Government Association of Anderson College.

### **Article II — Object**

The object of the Association shall be to foster student interests and activities, to maintain high standards of scholarship and honor among students, to aid in administering regulations, and to transact business pertaining to the student body.

### **Article III — Membership**

Every student enrolled in Anderson College automatically becomes a member of the Student Government Association.

### **Article IV — Powers**

The powers vested in the Student Government Association constitute a privilege granted by the Administration. These powers shall be subject to revocation at any time at the direction of the President of the College.

### **Article V — Meetings**

The Executive Council shall hold regular monthly meetings.

### **Article VI — Executive**

Section 1. Council. The executive power of the Student Government Association shall be vested in the Executive Council.

Section 2. Officers. The Executive Council shall consist of the following officers:

President  
Vice-President  
Secretary-Treasurer

President of B.S.U.  
Chairman of Men's Council  
Chairman of Women's Council  
President of A.C.A.A.  
President of the Sophomore Class  
President of the Freshman Class

### Section 3. Duties.

a. The duties of the Executive Council shall consist of the promotion of scholarship, honor, and student activities on the campus.

b. Any member of the Council missing two meetings of the Council without excuse (permission obtained in advance) may be relieved of his or her position.

## Article VII — Legislative

The legislative power shall be vested in the Student Government Association as a whole, Student Faculty Committee and the Administration. Amendments to the Constitution may be proposed in writing by fifty (50) members of the Association. After approval by the Student Faculty Committee and after two weeks of consideration, the Association may adopt amendments by a two-thirds vote of the entire membership.

## Article VIII — Duties of the Officers

### Section 1. The President.

- a. Shall preside at the meetings of the Student Government Association and the Executive Council.
- b. Shall act as representative of the Student Body.
- c. Shall serve on the Student Faculty Committee and the Nominating Committee.
- d. Shall appoint the necessary student committees.
- e. Shall serve as chairman of the Sophomore Class until the Class President is elected.

### Section 2. The Vice-President.

- a. Shall perform the duties of the President in his or her absence or at the request of the President.
- b. Shall promote social standards.
- c. Shall serve as chairman of the Freshman Class until the election of the Class President.

### Section 3. Other Members of the Executive Council.

The President of the B.S.U., President of the Sophomore Class, President of the Freshman Class, President of A.C.A.A., Chairman of the Men's Council, Chairman of the Women's Council represent the groups which they head.

Section 4. The Secretary-Treasurer.

- a. Shall carry on the correspondence of the Student Government Association.
- b. Shall keep a record of all proceedings of the Student Government Association and the Executive Council.

**Article IX — Women's Council**

Section 1. Officers. The Women's Council shall consist of the following officers:

Chairman  
Vice-Chairman  
Secretary  
House President, East  
House President, West  
Proctors: Four in each dormitory  
Day Student Representative  
President of Student Body if she is a woman, or  
Vice-President if President is a man

Section 2. Elections. The above officers shall be elected in the following manner:

a. Two names for each office shall be placed in nomination by the Student Faculty Committee.

b. Women boarding students shall elect those pertaining to dormitory life. (These include all of the above except the day student representative.)

c. Women day students shall elect a student for day representative.

Section 3. Duties of Officers.

a. Chairman

1. To preside over all meetings of the Council.
2. To apportion duties to Council Members.
3. To exercise general supervision over all dormitory regulations.
4. To keep dormitories following similar schedules and regulations.
5. To serve as member on Executive Council of Student Government Association.
6. To serve as a member of the Student Faculty Committee.

b. Vice-Chairman

1. To perform the duties of the Chairman in her absence.
2. To inform students of restrictions and penalties imposed by the Women's Council.

c. Secretary



1. To preserve a written record of all meetings of the Council.
  2. To post restrictions and other penalties.
  3. To keep a permanent file of all penalties.
  4. To carry on all correspondence of the Council.
- d. House Presidents
1. To preside over all dormitory meetings.
  2. To exercise general supervision on her dormitory halls.
  3. To make assignments to proctors.
  4. To meet weekly with proctors.
- e. Proctors
1. To carry out all duties assigned her by the House President.
  2. To check rooms five minutes after the ringing of the bell for study hour and to report any violations to the House President.
  3. To meet once a month with the Council.
  4. Any proctor who is absent from her section for any length of time or who is unable for any reason to perform her duties shall secure a substitute and shall report the name of the latter to her House President.
  5. One of the four proctors in each dormitory shall be designated to serve also as a Safety Marshal.

#### Section 4. Meetings.

- a. The Women's Council shall meet weekly and at other times as deemed advisable by the Chairman of the Council.
- b. Dormitory meetings shall be held monthly and at other times as deemed advisable by the House President.
- c. Meetings of all women boarding students shall be held monthly, presided over by Chairman of Women's Council.

### **Article X — Men's Council**

Section 1. Officers. The Men's Council Officers shall be as follows:

Chairman  
 Vice-Chairman  
 Secretary  
 Day Student Representative  
 House President (South Dormitory)  
 House President (North Dormitory)  
 Floor Managers (Three in each Dormitory)

President of Student Body if he is a man, or Vice-President if President is a woman.

Section 2. Elections. The above officers shall be elected in the following manner:

- a. Two names for each office (except Floor Manager) shall be placed in nomination by the Student Faculty Committee.
- b. The Floor Managers shall be appointed by the Student Faculty Committee; this appointment shall take place two weeks following the installation of the Men's Council.
- c. Men boarding students shall elect those pertaining to dormitory life. (These include all of the above except the day student representative.)
- d. Men day students shall elect a student for day representative.

Section 3. Duties of Officers.

a. Chairman

1. Preside at the meeting of the Council.
2. Impose penalties for violation of College rules.
3. Serve as fire marshal.
4. Serve as a member of Student Faculty Committee.

b. Vice-Chairman

1. Perform all duties of the Chairman in case of the inability of that officer to do so.
2. Impose penalties for violation of College rules.
3. Serve as fire marshal.

c. Secretary-Treasurer

1. Keep a record of all proceedings of the Council Meetings.
2. Impose penalties for violation of College rules.
3. Serve as fire marshal.

d. House Presidents

1. Preside at meetings and social functions that pertain to his dormitory.
2. Impose penalties for violation of College rules.
3. Serve as fire marshal.
4. Coordinate disciplinary matters in dormitory.

e. Floor Managers

1. Help promote fellowship and social activities.
2. Impose penalties for violation of College rules.
3. Serve as fire marshal.

## Article XI — Election Procedures

### Section 1. Order of Election

- a. All elections shall be conducted by the Student Government Association.
- b. Elections shall be held in this order:  
Student Government Officers  
Religious Organizations  
A.C.A.A.  
Clubs  
Class Officers (in the fall)

### Section 2. Eligibility.

a. A student must have a "C" average to be eligible for nomination—this grade to be based on the preceding semester's report.

b. A student must be in good standing with Student Government Association.

c. All officers shall be rising sophomores except the Freshman Class President.

d. All nominees shall be checked by the point system as outlined in the Handbook.

e. Nominees shall be dedicated to upholding the policies of the college.

f. In the event that the President is a man, names of eligible women candidates already nominated for President and Vice-President may be submitted to the student body as nominees for Vice-President. One who has already run for President will be eligible to run over for the office of Vice-President.

In the event that the President is a woman, the Vice-President shall be a man, with nominees chosen in the above manner.

### Section 3. Elections.

a. The election of officers except for President of the classes for a school term shall be in the month of March.

b. Election of Freshman Class President shall be held following clearing of mid-semester grades during first semester.

c. Sophomore Class President shall be elected the first week in October.

d. A simple plurality shall be required when there are more than two nominations for an office.

e. Proctors for Women's Council shall be appointed by the Women's Council with approval of Student Faculty Committee. This appointment shall take place two weeks following the installation of the Women's Council.

f. The President, Vice-President and Secretary-Treasurer of the Student Government Association shall be nominated by secret ballot and submitted to Student Faculty Committee for approval.

g. Two names for each office shall be submitted—the two receiving the highest number of votes shall be considered nominated.

h. The members of the Women's Council and Men's Council shall be nominated by the Student Faculty Committee—two names for each office to be filled.

i. The President of the Student Government Association shall act as Chairman for the Sophomore Class until a Class President is elected.

j. The Vice-President of the Student Government Association shall act as Chairman of the Freshman Class until a Class President is elected.

k. Two persons shall be nominated by secret ballot for each class office.

l. Opportunity for campaigning for office shall be provided under the supervision of the Dean of Women and Dean of Men

#### **Article XII — Installation**

A public installation service for all Student Government Officers shall be held before the entire student body as soon as elections are completed.

#### **Article XIII — Vacancies**

Handling of vacancies occurring during the school term shall be left to the discretion of the Student Faculty Committee.

#### **Article XIV — Student Faculty Committee**

Section 1. The Student Faculty Committee shall be composed of the Vice-President; the Dean of Women; the Dean of Men; the Dean of the College; the President of the Student Government Association; the Chairman of the Women's Council; and the Chairman of the Men's Council; three members of the Faculty; and two of the student body elected by the above members of the Committee.

Section 2. The Committee shall consider problems and policies of the College. Any student or faculty member may request consideration of any matter by the Committee.

Section 3. The Committee shall be subject to called meeting at any time.

Section 4. Cases of discipline involving major offenses may be referred to this Committee.

Section 5. Matters of an unusual nature may be brought to the exclusive attention of the Faculty of this Committee.

Section 6. The President of the College is Ex-Officio, and all action shall be subject to his approval or veto.

## **MAJOR OFFENSES**

**MAJOR OFFENSES** may be brought before the Student Faculty Committee for a decision. One may be suspended for the first major offense:

1. Stealing
2. Lying
3. Cheating
4. Gambling
5. Women deliberately leaving campus at any time without proper sign out procedure.
6. Malicious destruction of college property
7. Use or possession of alcoholic beverages
8. Breaking of a restriction
9. An accumulation of eight demerits
10. Any unchaperoned party

Any student receiving as many as six demerits is advised to withdraw from the College in order to avoid suspension. Demerits will not be dropped at the end of a semester during the year. Those accrued in first semester are carried over into second semester.

The President of the College is authorized by the Board of Trustees to request the withdrawal of any student whose presence in the College, for reasons of health, conduct, or scholarship, does not meet with the approval of the Administration, or whose influence, whether by word or deed, is injurious to other students or to the welfare of the institution. Specific charges are not necessarily made.

## GENERAL INFORMATION



## TRADITIONS

The Crook Party introduces the fall activities. At this party the tradition of the hiding of the Crook will be explained.

The Christmas season is ushered in by Christmas First Night. Christmas carols are sung and played in the College dining room during the month of December. Before the Christmas holidays the College choir presents a Yuletide Concert.

Founders Day is observed on February 14. On this date in 1911 the charter of Anderson College was granted by the State of South Carolina.

The May Day Festival is held annually.

## THE ANDERSON COLLEGE IDEAL

"A Healthy Christian Student doing his work honestly, accurately, completely, and happily," which means that he has:

1. Christian sense of values.
2. Integrity of character.
3. An abiding interest in learning.
4. A respect for human personality.
5. A healthy body.
6. Creative responsibility.
7. Accuracy in all things.
8. Appreciation of the beautiful.
9. Happiness in spirit.
10. Courtesy in manner.

The Anderson College ideal as an expression of the spirit of Anderson is held constantly before the minds of the students.



## HOW TO SUCCEED AT ANDERSON COLLEGE

Be alert.

Be kind.

Be humble.

Be on time.

Be industrious.

Take a physical.

Eat no more than enough.

Sleep at least seven hours.

Study lessons as assigned.

Spend less than your income.

Be loyal to the administration.

Take physical exercise regularly.

Associate with wholesome companions.

Accept Christ as Savior and live as His subject.

## **HISTORY**

Anderson College traces its origin to one of the first institutions ever established for the higher education of women in the United States. This institution was an antebellum academy, the Johnson Female Seminary, opened in the village of Anderson in 1848. It is still remembered in the City of Anderson, and the names of many of the older families of the community are to be found in surviving class rolls of the old seminary.

During the Civil War, Johnson Female Seminary was forced to close, and subsequently the stress of the times prevented its reopening. But the spirit of education enterprise lived on in the community, and in time a new generation of men and women arose to carry on where the old institution had left off. The outcome of their efforts is the present Anderson College. Its foundations were laid in 1911; and since its opening in the fall of 1912, it has held a place among the recognized colleges in the State of South Carolina.

## **TRANSITION TO A JUNIOR COLLEGE**

Anderson College, which since 1912 had functioned as a senior or four-year type college, assumed a new role in the educational program of the state by opening in September, 1930, as a junior college. The decision to reorganize as a junior college was made in 1929, and in that year the change was ratified by the Baptist State Convention, which sponsors and supports Anderson College.

STUDENT  
ORGANIZATIONS



## RELIGIOUS ORGANIZATIONS AND OFFICERS

### **Baptist Student Union**

President—Phyllis Roberts  
Vice-President—Susan Bishop  
Secretary and Stewardship—Wanda Hellams  
Social and Music—Curran League  
Devotional—Charles Hayes  
Enlistment—Charles Jones  
Christian Citizenship—Walter Wood  
Missions Chairman—Louise Hodge  
Publicity Chairman—Joe Bishop  
Faculty Advisor—Miss Mary McCown  
Pastor Advisor—The Rev. Elwood Orr  
YWA Representative—Avery Poplin  
Church Related Representative—Gail Jones

### **Young Woman's Auxiliary**

President—Avery Poplin  
Vice-President—Hilda Brucke  
Secretary—Donna Albertson  
Stewardship and Mission Study—Joyce Jolly  
Prayer Chairman (East)—Linda Hightower  
Prayer Chairman (West)—Jean Lawson  
Program Chairman—Annie Kaiser  
Community Missions—Harriett Johnson  
Publicity and Publications—Kathy Bagwell  
Music and Social—Mary Moore  
Circle Chairmen: Susan Jernigan, Sandy Bair,  
others to be elected

### **Canterbury Club (Episcopal)**

To be elected

### **Wesley Fellowship (Methodist)**

President—Billy Traynham  
Vice-President—Mary Mitchell  
Secretary-Treasurer—Mary Bolen

### **Westminster Fellowship (Presbyterian)**

Moderator—Timothy Stafford  
Vice-Moderator—To be elected from Freshman Class  
Stated Clerk and Treasurer—Phyllis Mims  
Publicity Chairman and Corresponding Secretary—James Winn  
Program Chairman—Melanie Sharpe  
Social Chairman—Mary Potts  
Advisor—Mrs. Z. W. Meeks

### **Newman Club (Roman Catholic)**

To be elected

### **Lutheran Club**

To be elected

## HONOR SOCIETIES

### **Phi Theta Kappa (General Academic Society)**

President—Joe Bishop

Vice-President—Betsey Beasley

Secretary-Treasurer—Susan Frances Bishop

### **Alpha Pi Epsilon (Secretarial Science Society)**

President—Evelyn Cox

Secretary-Treasurer—Reta Mackey

### **Beta Phi Gamma (Journalism Honor Fraternity)**

To be elected

### **Denmark Society**

Membership of sophomores in the Denmark Society is made by the Faculty Committee and is announced at Commencement.

## STUDENT PUBLICATIONS

### **THE YODLER (Semi-Monthly Newspaper)**

Editor—Leslie Clark

Associate Editor—Len Farmer

Editorial Assistant—Don Evans

### **THE COLUMNS (Yearbook)**

Editor—Ken Hare

Associate Editor—Doug LaMance

### **IVY LEAVES (Literary Magazine)**

Editor: Nancy Hill

### **Staff Positions**

Staff positions for the Columns, the Yodler, and Ivy Leaves are open to interested students:

#### COLUMNS

Editor

Associate Editor

Sports Editor

Editorial Assistant

Combined Business Manager for Yodler and Columns.

#### YODLER

Editor

Associate Editor

Sports Editor

Editorial Assistant

#### IVY LEAVES

Editor

Associate Editor

Art Editor

Business Manager

Application forms for staff positions may be secured in the Academic Dean's office. Forms must be returned to the Dean's office by March 15.

Staff appointments are made by the Publication Committee:

Academic Dean, Chairman

Dean of Men

Dean of Women

Journalism Professor

Faculty Advisor for Columns  
Faculty Advisor for Yodler  
Faculty Advisor for Ivy Leaves  
SGA President  
Editor of Columns  
Editor of Yodler  
Editor of Ivy Leaves

## **CLUBS AND THEIR OFFICERS**

### **Omicron Iota Kappa (Home Economics Society)**

President—Debbie Gibson  
Secretary—Susan Benjamin

### **Delta Psi Omega**

To be elected

### **Circle K Club (Service Club)**

President—Allen Pregnall  
Vice-President—Tim Stafford  
Secretary—Benny Holland  
Treasurer—Charles D. Jones

### **Commercial Club**

To be elected

### **Music Study Club**

President—Gail Saxon  
Vice-President—Landis Evans  
Secretary—Nancy Rogers  
Sponsor—Mrs. William Bridges

### **Sketch Club (Art)**

President—Donnie Hughes  
Vice-President—Gayle Burley  
Secretary—Arrington Hendley

### **Anderson College Players**

To be elected

### **Young Republicans Club**

To be elected

### **Young Democrats Club**

To be elected

## DAILY SCHEDULE

### A.M.

- 6:45 Rising Bell (Resident Women)
- 7:00- 7:45 Breakfast
- 8:00- 8:50 First Class Period
- 9:00- 9:50 Second Class Period
- 10:00-10:50 Third Class Period (chapel period  
Tuesday and Thursday)
- 11:00-11:50 Fourth Class Period

### P.M.

- Noon-12:50 Fifth Class Period
- 11:00- 1:00 Lunch (Students should schedule  
classes so as to leave either 5th or  
6th period open for lunch)
- 1:00- 1:50 Sixth Class Period
- 2:00- 2:50 Seventh Class Period
- 3:00- 3:50 Eighth Class Period
- 4:00- 4:50 Ninth Class Period
- 5:00- 6:00 Dinner
- 5:50- 6:50 Recreation Period

### Resident Women:

- 6:55 Warning Bell
- 7:00- 9:30 Study Hall
- 9:30-10:30 Study Break
- 11:00 Sign In Time
- 10:35 Room Check by Dormitory Hostess
- 11:55 Warning Bell
- 12:00 Lights Out
- Final Check by Proctor

# CALENDAR

	MONDAY	TUESDAY	WEDNESDAY
<b>First</b>	3:00 p.m. Leadership Forum 6:00 p.m. YWA Council Meeting	10:00 a.m. Chapel 4:00 p.m. BSU Executive Council	6:00 p.m. Women's Council 7:00 p.m. Women Dormitory Students' Meet
<b>Second</b>	6:00 p.m. YWA General	10:00 a.m. Chapel 4:00 p.m. BSU Executive Council	6:00 p.m. Women's Council
<b>Third</b>	6:00 p.m. YWA Circles	10:00 a.m. Chapel 4:00 p.m. BSU Executive Council	6:00 p.m. Women's Council 7:00 p.m. All Women Boarding Student Meeting
<b>Fourth</b>	6:00 p.m. Church Related Group (Rm. 202)	10:00 a.m. Chapel 3:00 p.m. Music Study Club 4:00 p.m. BSU Greater Council 6:15 p.m. Vespers, Religious Activities Center	6:00 p.m. Women's Council. Proctor meet with court 9:30 p.m. YWA Birth Party (Sept.-Nov. Feb.-April)

**SGA Assembly**  
Sept., Oct., Jan., Mar.

**SGA Installation of Officers**  
in April (Date to be set)

**Men's Council**



# ACTIVITIES

## THURSDAY

## FRIDAY

## SATURDAY

10:00 a.m. Convocation—  
 Religious Organizations  
 BSU Mass Meeting  
 Westminster Fellowship  
 Wesley Fellowship  
 Canterbury Club  
 Newman Club  
 Lutheran Club  
 3:00 p.m. Student-Faculty  
 4:00 p.m. Faculty  
 6:15 p.m. SGA Council  
 7:00 p.m. Circle "K"

10:00 a.m. Convocation  
 4:30 p.m. Wesley Council  
 7:00 p.m. Circle "K"

10:00 a.m. Convocation—  
 Activity Day  
 Phi Theta Kappa  
 (Room 206)  
 Church Related Group  
 (Room 202)  
 Ministerial Association  
 (Room 207)  
 Home Economics Club  
 Commercial Club  
 Alpha Pi Epsilon  
 Beta Phi Gamma  
 Young Democrats  
 Young Republicans  
 Other Groups if  
 Organized  
 7:00 p.m. Circle "K"

10:00 a.m. Convocation  
 12:00 Noon Ministerial Group  
 (Activity Center)  
 7:00 p.m. Circle "K"

9:30 a.m. Dean of  
 Women's Staff

9:30 a.m. Dean of  
 Women's Staff

9:30 a.m. Dean of  
 Women's Staff

9:30 a.m. Dean of  
 Women's Staff

12:00 noon Weekend  
 Begins

12:00 noon Weekend  
 Begins

12:00 noon Weekend  
 Begins

12:00 noon Weekend  
 Begins

— Alternate Tuesdays, 6:30 p.m.

## PROPOSED ACADEMIC CALENDAR

1967-68

### Summer School—1967

First Session \_\_\_\_\_ June 2-July 7

Second Session \_\_\_\_\_ July 8-August 11

### Fall Semester—1967-68

Boarding Students Arrive

on Campus \_\_\_\_\_ August 22

Registration and Orientation \_\_\_\_\_ August 23-24

Classes Begin \_\_\_\_\_ August 25

Last Day for

Class Changes \_\_\_\_\_ August 31—4:30 p.m.

Mid-Semester Reports \_\_\_\_\_ October 16-20

Thanksgiving Holidays Begin \_ Nov. 21—12 Noon

Classes Resume \_\_\_\_\_ November 27—8 a. m.

Christmas First Night \_\_\_\_\_ December 2

Final Examinations \_\_\_\_\_ December 11-16

### Spring Semester—1967-68

Orientation for New Students \_\_\_\_\_ January 8

Registration for

Returning Students \_\_\_\_\_ January 8-9

Registration for New Students \_\_\_\_\_ January 10

Classes Begin \_\_\_\_\_ January 11

Last Day for

Class Changes \_\_\_\_\_ January 17—4:30 p.m.

Founders Day—Classes Suspended

After 11 a.m. \_\_\_\_\_ February 13

Mid-Semester Reports \_\_\_\_\_ March 3-8

Easter Holidays Begin \_\_\_\_\_ April 9—12 Noon

Classes Resume \_\_\_\_\_ April 17—8 a.m.

May Day \_\_\_\_\_ April 27

Final Examinations \_\_\_\_\_ May 1-7

Graduation \_\_\_\_\_ May 12

## **Leadership Forum**

Presidents of clubs and organizations and editors of student publications constitute the membership of the Leadership Forum. Meeting with the Academic Dean, this student leadership group seeks positive, constructive answers to questions of interest to student leaders.

## **The Anderson College Choir**

To be elected

## **Athletic Association**

President—Buddy Hooper

## **OTHER ACTIVITIES**

### **Miss Anderson College**

A pageant begun by the Columns Staff has become an annual affair. The pageant is presented by a committee from various campus organizations under the guidance of the Dean of Women.

### **May Day**

The May Day Program, a campus-wide project is presented each year. A committee appointed by the President of the College is responsible for the event.

## **ACTIVITIES POINT SYSTEM**

During the year no student may hold office or participate in extracurricular activities for which the total number of points is more than five. Exceptions to this rule are permitted only by the faculty members of the Student-Faculty Committee.

### **Student Government Association**

President	_____	4
Vice-President	_____	2
Secretary-Treasurer	_____	3

### **Student Government Association (continued)**

Chairman Men's Council _____	3
Chairman Women's Council _____	3
House President _____	3
Representatives _____	1
Proctor _____	2
Council Member _____	1

### **Religious Organizations**

President B.S.U. _____	3
Vice-President B.S.U. _____	1
Secretary B.S.U. _____	3
President of other religious organizations _____	2
Cabinet Members _____	1

### **Anderson College Athletic Association**

President _____	2
Vice-President _____	1
Secretary-Treasurer _____	1
Member of a team _____	1
Cheer Leader _____	1

### **The Yodler, The Columns and Ivy Leaves**

Editor-in-Chief _____	3
Associate Editor _____	3
Business Manager _____	2
Staff Member _____	1

### **Class Officers**

President _____	1
Other Officers _____	1

### **College Choir**

President _____	2
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### **Clubs**

President _____	2
Other Officers _____	1

### **Dramatics**

Participant or assignment in a production

Major _____	2
Minor _____	1

# ADMINISTRATIVE REGULATIONS



## REGISTRATION AND ORIENTATION

Each student will receive instructions concerning his time of arrival on campus. His first semester payment is to be made to the Business Office by mail before his arrival on campus. A registration number will be given each student at the Registrar's Office.

Pre-registration will be held in November and April for the following semester for students in Anderson College at that time and in December for students entering Anderson College during the Spring Semester and in June and July for students entering the College for the Fall Semester.

Registration for classes will follow the outline mailed to all students. Registration procedure for classes is completely outlined in the instructions.

Class changes and late registration will be permitted for one week after the day of registration. All changes in registration must be approved by the Registrar. There will be a late registration fee of \$10.00 for all students not registering as scheduled.

**Special Note.** Any student, having spent four regular semesters at Anderson College, must have the approval of the Administration before he is permitted to return for an additional semester.

### Procedure for Dropping A Class

A drop slip will be secured from the Registrar. A charge of \$1.00 must be paid at the business office for changes after the late registration date, unless the change is made at the initiative of College authorities. The drop slip will be signed by the professor and returned to the Registrar's office.

A subject dropped after the middle of the semester is recorded as a subject failed if the grade is below passing at that time. A subject dropped by excessive absence will be recorded as a failure.

### Requirements for Graduation

Requirements for graduation with the Associate of Arts Degree or the Secretarial Diploma are sixty-four semester hours of college credit with a grade point ratio of 1.0.

Requirements for the one year Secretarial Science Certificate are 32 semester hours and 32 quality points. A "C" average or above on all shorthand, typing and accounting courses is also required.

## Grades

At the end of each semester, the grades of each student are sent to the Registrar's office by the instructor, recorded on the permanent records of the College, and reported to the parent or guardian of each student. Parents are earnestly requested to examine these report cards and co-operate in every way possible with the College in order to strengthen points of weakness and deficiency. Parents can render valuable assistance by a hearty, sympathetic co-operation.

A, B, C, and D are passing grades, F means failure.

The semester grade represents all the work of the student in the course concerned, including daily recitations, special tests, and the final examination.

## Grading System

The following table shows the number of quality points per semester hour credit for each grade:

Grade	Numerical Grade	Points per Credit
A	100-95	3
B	94-89	2
C	88-80	1
D	79-70	0
F	Below 70	0

Persons withdrawing from classes will be given:

W—Withdrawing before mid-semester examinations.

WP—Withdrawing while passing after mid-semester examination.

WF—Withdrawing while failing after mid-semester examination.

## Requirements for Honors

Any student who maintains an average of 2.50 quality points for each semester hour of credit for the entire course of study shall be granted his diploma Cum Laude; any student who maintains an average of 2.75 quality points for each semester hour of credit for the entire course of study shall be granted his diploma Magna Cum Laude; and any student who maintains an average of 2.95 quality points for each semester hour of credit for the entire course of study shall be granted his diploma Summa Cum Laude.

**Dean's List**—At the end of each semester, all students having a grade point ratio of 2.5 will be named to the official Dean's List; all students with a grade point ratio of 2.0 and no grade below a "C" will be recognized but not named to the official Dean's List.

**Honors and Awards Day**—Honors and Awards Day will be held sometime during the last of April. Each department may nominate students to be recognized for doing outstanding work during the year.

### **Tests and Examinations**

All classes are examined at the close of each semester. The examination will be given as scheduled. No examination is to exceed two hours in duration. In addition to these regular examinations, class tests are conducted at such times as the instructor in charge may see proper.

Permission to make up test must be received from the Dean in consultation with the instructor.

No student may be exempt from examinations by any teacher and no teacher may hold an examination out of the scheduled time.

Permission to make up final examinations which have been missed will be given only in case of serious emergency and must be approved by the Academic Dean.

### **Test and Exam Pledge**

Each student will sign the following pledge when completing a test or examination: "I have neither given nor received aid on this test."

### **Class Attendance**

Regular and prompt class attendance is expected of all students. The following regulations concerning class attendance are enforced:

No student shall receive credit in a course from which he has been absent for more than one-fourth of the time for which class was scheduled. This includes all absences, excused, unexcused, etc. No student will be admitted to a class after the second week of the semester. Students entering late must make up the work which their classes have already completed.

Parents are asked not to withdraw or detain students from any academic duty, except for reasons approved by College authorities. Application for special exceptions growing out of emergencies in the family of the student must be made by the parents.

Students may have as many absences as there are credit hours per course. For example, in a three semester hour course, the student may have three absences for any



purpose—sickness or any other reason. This will be three absences in biology theory, and one in biology laboratory. There will be no further absences without excuse. If, then, a student is absent more than three times, his absence must be excused or he must drop the course. Students will not be allowed to make up an announced test unless the absence is excused.

The following excuses for absences are permissible under the regulations of the faculty:

1. Personal illness, certified by the college infirmary, parents or physician.
2. Marriage or death in the immediate family.
3. Critical emergency in the immediate family.
4. Leave of absence to represent the college officially.
5. Field trips which necessitate absence from other classes.

#### **Procedure for Explaining Absences in the Excess of the Unexcused Absences**

The student must bring a written statement from the doctor, nurse or parent to the Dean's office.

A class absence excuse will be given the student by the Dean. All classes missed will be listed on the excuse. The excuse will be taken to the teacher of the class or classes missed and be signed when the absence is excused by the teacher. The excuse is returned to the Dean's office.

This class absence explanation must be made within one week after the absence has occurred.

#### **Withdrawal from College**

Students who wish to withdraw from the College at any time other than the end of the semester are required to file a withdrawal form with the Registrar. Any student who withdraws from the college without notifying the President or the Registrar suspends himself. This means that he will not be allowed to re-enter college, and all grades will be recorded as "F."

Any student having been enrolled at Anderson College who has ceased to be enrolled is asked to absent himself from the campus and all campus activities until the end of the current school year.

## **Classroom Regulations**

Students are required to attend all sessions of the courses for which they are registered. Should a student be absent four times from a three semester hour course, he will be dropped from the class roll and asked to meet with the Registrar to show reason why he should be re-admitted to class.

Students who are absent from the class 25 per cent of the class sessions cannot receive credit for the course. Three tardies constitute an absence. An absence before or after a holiday will count as a double absence.

## **Faculty Advisors**

All students will be assigned to a faculty member for counseling and advice. The advisor will assist in scheduling and in other problems that the student may encounter. Students should feel free to contact their advisors at all times.

## **Academic Probation**

The status of academic probation allows certain students to be in college who would otherwise be denied this privilege. This probation is based on the high school record of freshmen, the previous semester's record at Anderson College and SAT scores.

Students on academic probation must do satisfactory work the first semester to be allowed to register for the second semester. At the end of the first semester the grades of all students having been admitted on academic probation will be reviewed by a special Faculty Committee, in order to determine the status of such students for the second semester. Final disposition of all students on academic probation will be determined by the committee.

As a general rule, students on academic probation may not be permitted to participate in extracurricular activities. Students on academic probation are permitted only one class or chapel excuse except for emergencies. They may not represent the College in any contest, athletic or otherwise, or appear on any public program of the College or any of its organizations, unless they receive approval from the committee.

The committee will review the grades of all students on academic probation at the mid-semester. Those having a "C" average will have their probation removed at mid-semester.

## **Eligibility to Remain in College**

A student completing a semester's work at Anderson College must have nine quality points to be permitted

to enroll for second semester. A student completing two semesters at Anderson College must have 18 credit hours and 18 quality points. This means that a student on academic probation to be allowed to return to Anderson College second semester must have nine credit hours and nine quality points. Again the final disposition of all students will be determined by the academic committee.

In the event that a student does not have 18 credit hours and 18 quality points at the end of second semester, it will be possible to earn enough credits and quality points at summer school to become eligible to return next year. By special permission only will students be allowed to return for a fifth term (third year). This is exclusive of summer school.

### **Repeating Courses**

A student may enroll in a course three times. This means he may repeat a course two times. The second repetition will be in the normal sequence for the class.

### **Classification**

A student must have a total of 24 semester hours credit and at least 24 quality points to be classified as a sophomore.

All students with fewer credit hours or quality points will be classified as freshmen.

### **Remedial Courses**

Math 10 (Remedial Algebra) will not carry any college credit. This course will meet three days per week. This course will be charged the same as a three-hour course.

English 10—Remedial work is also available to students who prove to be inadequately prepared for college-level English composition courses in the freshman year. No college credit is given. This course meets three times per week. The tuition charge for this course will be the same as if it were a credit course.

### **Normal Academic Load**

The normal academic load at Anderson College is 16 semester hours excluding physical education. Some few students may be permitted to carry more than the load. There will be an additional charge of \$10.00 per credit hour for all credits above 17. This includes physical education.

### **Extracurricular Activities**

Choir tour and other such activities require a "C" average. Grades will be received at the close of each reporting

period, that is, mid-semester and the end of the semester. A "C" average means that all credit courses will be included, and a student to have a "C" average must have as many quality points as credit hours carried.

### **Physical Education**

All boarding students, both men and women, are required to take physical education. This course will carry one hour credit per semester. If the student plans to transfer to a senior college that requires two years of physical education, it is to his advantage to take physical education during his freshman and sophomore years at Anderson College.

## **MEETINGS**

### **Chapel and Convocation**

All students are required to attend chapel on Tuesday and convocation on Thursday at 10:00 a.m. The fourth period class on Saturday will meet at 10:00 a.m. and the fifth period will meet at 11:00 a.m.

Absences will be excused on the same basis as class absences. A student who accumulates more than two unexcused absences is subject to suspension from the College and must appear before the Chapel Committee.

No loitering in halls, foyers, colonnades, lounges, or parlors will be allowed during chapel time. Any student taking a cut will be expected to wait or study in the classroom in which his last class was held or in which his next class will be held.

### **Church Attendance**

The primary concern of the College is the education of Christian students.

Sunday morning worship is required of all resident students. Churches in Anderson are very friendly and eager to make one feel at home.

### **Other Events**

Full attendance at the meetings of the freshman and sophomore classes are urged.

Students are also encouraged to attend the following: Crook Party, Sophomore-Freshman Reception, President's Reception, Christmas First Night, Founders Day Exercises, Faculty Recitals, Graduating Recitals, Community Concert series, and designated plays and programs.

## INFIRMARY REGULATIONS

1 Students who need medical care will report to the infirmary as soon as possible.

2 Students coming to the infirmary for an overnight stay must notify the Dormitory Hostess before coming.

3. No meals will be served in the dormitory rooms. Sick students report to the infirmary.

4. Students must report to the infirmary for medication. No medication will be sent to the rooms.

5. Resident students are expected to use the college doctor and appointment must be made through the college nurse. The student must be accompanied by the college nurse or a person designated by the nurse.

6. In case the student has to be taken to the hospital or to surgery, his parents will be notified immediately.

7. A student needing a tooth extracted must first have permission from the parents.

8. Class excuses from the nurse will be given for those students who stay in the infirmary, but not to those who remain in their rooms during an illness.

9 The nurse is not responsible for medicine taken in the dormitory room, nor for continued treatment prescribed prior to the student's admission to the college. In case of need for continued treatment, the nurse and a local doctor should be consulted.

10. Visiting hours in the infirmary will be from 3 p.m. to 5 p.m. with permission from the nurse. Men students are not permitted to visit women staying in the infirmary, or women students to visit men in the infirmary.

11. Office hours:

8 a.m. to 12 noon

1 p.m. to 2 p.m.

6 p.m. to 7 p.m.

Students are urged to go to the infirmary at stated hours insofar as possible

12. Prescription drugs and expensive bandages for sprains, etc., will be paid for by the student.

13. The special student insurance policy does not pay for doctor's calls. Students are responsible for doctor's services. Routine infirmary illnesses are not charged to the student.

14 A sick student's parents or relatives may not be notified of the illness except by the proper college authorities.

15. Routine fitting of glasses, contact lenses and special dental work which are not emergencies must be done before coming to Anderson College. These are included in the

health report and no permission will be given for this kind of work during a school term.

16. Physical education instructor has the privilege to send injured students to an orthopedic doctor.

### **LIBRARY REGULATIONS**

1. The library is open Monday through Friday, 8 a.m.-5 p.m., 6:30-9:30 p.m., and Saturday 8 a.m.-12 noon, 1 p.m.-5 p.m. It will be closed on Sundays, college holidays and evenings of required entertainments.

2. The library may be used by all members of the college community. Students are asked to identify themselves by use of their identification cards on entering the library.

3. Books, except reference books and reserve books, may be checked out for two weeks and may be renewed once for the same period provided no one has requested that particular book.

4. Books placed on reserve at the request of faculty members may be checked out at closing hours to be returned by 9 a.m. the following school day. Those placed on strict reserve will be marked "Library use only" and may be used only in the library. Students are required to sign for reserve books to be used in the library.

5. Reserve books may be used in the library and may be borrowed at 9 p.m. Monday through Friday and 11 a.m. on Saturday. The books borrowed must be returned by 9 a.m. the following school morning. If not returned on time, there will be a fine of 25 cents for the first hour and 10 cents for each additional hour or fraction thereof.

6. A fine of five cents per day will be charged for an overdue book from the regular stacks. If the fine is paid at the time the book is returned, the total fine paid will be cut in half.

7. Magazines and newspapers will be used in the library only. Newspaper clippings will be kept if request is made to the librarian.

8. Each borrower is held responsible for books and materials checked out in his name and fines due the library must be paid in full before a student is entitled to receive credit for the semester.

### **BOOKSTORE**

Hours:

**Monday - Friday**

8:30 a.m. - 3:30 p.m.

**Saturday**

8:30 a.m. - 12:00 Noon

No charge accounts will be permitted.

## **CANTEEN**

Hours:

### **Monday - Friday**

8:00 a.m. - 5:00 p.m.

6:00 p.m. - 7:00 p.m.

9:30 p.m. - 10:30 p.m.

### **Saturday**

8:00 a.m. - 12:00 Noon

1. The canteen is located between the women's dormitories behind the dining hall and kitchen on back campus.

2. No charge accounts will be permitted.

3. The Lost and Found Department is in the canteen.

4. Stamps are on sale during opening hours.

## **MUSIC DEPARTMENT**

1. Practice rooms are assigned by the Music Department to student's studying Applied Music with one of the college instructors.

2. Auditorium pianos and organ are never used except by express permission of the Chairman of the Music Department.

3. The Music Building is for the use of students studying Applied Music with one of the college instructors. Students will come for an assigned lesson, practice period or conference.

## **STUDENT CENTER BUILDING**

The Student Center Building houses the post office, canteen, bookstore, women's day lounge, and at the opposite end, the launderette. Students use this area during the day and other hours as announced under the various services.

## **GYMNASIUM**

1. The use of the gymnasium is under the supervision of the athletic director and his staff.

2. Neither the ground floor nor the third floor shall be used for loitering or dating at any time.

3. No women students shall use the ground floor nor the hall near the men's locker room except to go directly to and from class. Exception: work grant students having business in that area, night students and day students using the parking area.

4. No bottled drinks nor food of any kind are to be taken into the gymnasium or the front lounge.

## **WORK GRANTS**

1. Students may make application for work in the college dining room, library, switchboard, certain offices, and other assignments.

2. Pay for such work is on an hourly basis.
3. Students work under the supervision of a designated faculty or staff member. Those who accept work grants are under obligation to fulfill their duties faithfully throughout the session except for unusual circumstances such as serious physical or academic problems.
4. Application forms for work grants may be obtained from the business office.

## STANDARDS OF CONDUCT

### General Conduct

1. A student is expected to show both while on campus and away from campus a respect for order, morality, personal honor and the rights of others.
2. The Administration may at any time request the withdrawal of a student whose conduct or general influence is considered harmful, even though no specific charges be made.
3. Students involved in improper socializing or improper display of affection will be disciplined by the Councils and/or Dean of Women and/or Dean of Men.
4. Students should be reminded that turning in a false fire alarm is subject to legal action, as well to suspension from the college.
5. Behavior in the front parlor and foyer is expected to be more formal and decorous. Sitting on the red carpeted stairs is prohibited.
6. Students must not lean out of or sit in the windows of rooms at any time or talk from the windows to anyone outside.
7. No gum chewing in the Auditorium or in the dining room.
8. There will be no card playing in the canteen, colonnades or other public places.
9. The South Carolina Baptist Convention, as a convention, is opposed to its educational institutions sponsoring or promoting dances. Anderson College women, with special permission from home and full responsibility being assumed by the parents, may be away from the college in order to attend some special occasion where there is dancing. Escorts will call for and return with their dates. This applies for planned dances which are organized and chaperoned.
10. These rules are further interpreted by the Student Faculty Committee to mean that Anderson College students are not to dance at unchaperoned parties at public places. This is interpreted to include both men and women students



of Anderson College. This does not mean that a student may receive permission from home to dance in public places and at unchaperoned parties. Infractions of these regulations will be brought to the Student Faculty Committee for disciplinary action.

11. No food or bottle drinks will be consumed in the foyers of the buildings.

12. All articles of clothing, linens, blankets, and other properties should be marked with the student's name.

13. Following dinner, students may walk on the Boulevard between Calhoun and Greenville Streets. There is to be no loitering on the grounds below the parking area nor in the driveways anytime.

14. Students are not permitted to study, lounge or eat in the parlors or the foyers of the main building or the dormitories. The canteen and lounges are for this purpose. Students may receive visitors in all these areas except the dormitories, but no eating is done any time in any of these places. During the free time following dinner students may gather in these areas and enjoy the piano and fellowship.

### **DINING ROOM**

#### **SERVING HOURS**

	<b>Daily</b>	<b>Sunday</b>
Breakfast	7:00-7:45	8:00-8:45
Noon	11:00-1:00	12:00-1:00
Evening	5:00-6:00	4:30-5:30

1. Dining room etiquette calls for quiet, inconspicuous behavior. Rowdy or boisterous conduct is out of order.

2. Students are expected to line up outside the dining room door, making two lines and leaving the center aisle open with no sitting on the steps in this section.

3. Everybody is asked to leave the dining room immediately following meals. No lingering to talk as work grant students have classes to meet.

4. No food except fruit may be carried from the dining room.

5. Only students working in the dining room are permitted to eat early.

6. Students not eating in the dining room will not be permitted to visit in the dining room during meal hours.

7. No records are to be played in the dining room except those designated for this purpose.

8. All students living in the college dormitories and approved housing are required to buy semester meal tickets.

9. Day students wishing to take the noon or evening meal in the college dining room may do so.

10. Students wait in line until the dietitian gives the signal for the door to open and the lines to enter.

11. Impromptu singing in the dining hall is out of order any time.

### **Off-Limits**

1. Any unchaperoned party is off limits for Anderson College students. Chaperones must be approved by the Dean of Women or Dean of Men.

2. No student shall go to drive-ins where alcoholic beverages are sold or served.

3. The TV station behind the college is off limits for students, except for occasions which are authorized. This is a place of business and the property has been leased for this purpose.

4. If a student questions whether or not a place or occasion is off limits, he or she should ask the Dean of Women or the Dean of Men.

5. Walking on the Boulevard is permitted but no sitting on steps leading to residences along the way, nor sitting on the curb. This includes the top of walls to the college campus.

6. In keeping with other regulations in this handbook, men's residence halls are off-limits for women and women's residence halls are off-limits for men.

7. Other places may be declared off limits by the Student-Faculty Committee.

### **Telephone Regulations**

1. All incoming calls are handled through the Switchboard, and the pay telephone.

2. Long distance calls will be made from pay telephones in the halls even though they are collect calls.

3. Office telephones are business phones. Students are requested not to use them for personal calls.

4. No telephone calls may be made or received between 10:30 p.m. and 8:00 a.m. during the week. No calls shall be made or received on Sunday morning until 8:30 a.m. On Saturday calls may be made until 11:00 p.m. All hours for making and receiving calls are for all telephones, switchboard and pay telephones.

5. No telephoning is permitted during study hall. Emergency calls will be accepted by the Dormitory Hostess.

6. Day students may use the telephone in East Colonnade.

7. Students will limit their telephone calls to five minutes. This is intended for all, pay telephones and telephones in the hall.

8. There will be no telephoning from East Dormitory to West Dormitory.

9. Students from Men's Dormitory are permitted to call the Women's Dormitory during the hours the women may receive calls except from 9:30 to 10:30 p.m.

10. Women students may not call the Men's Dormitory.

11. Emergency calls for men students between the hours of 10:30 p.m. and 8:00 a.m. are received through the pay telephone at the Men's Dormitories. The Switchboard in the Administration Building is closed during these hours.

12. Women students may receive emergency messages through the hostesses during these hours — 10:30 p.m. until 8:00 a.m. But no calls are received by the Women students themselves during this time.

13. Women boarding students are not to use the telephone in East Colonnade. This telephone is for use of day students and men students.

### **Use of Automobiles**

1. Men students — First semester freshman boarding students are not allowed to keep automobiles on or off campus. Sophomores maintaining a "C" average and second semester freshmen with a "C" average will be permitted to keep automobiles on campus. Grades will be evaluated at mid-semester and at the end of the semester. Any time a student's grade drops below "C" his privilege of keeping an automobile will be taken away. All credit courses will be involved in the "C" average.

2. Women students are not allowed to keep automobiles on the campus or anywhere else.

3. Women students are not permitted to sit in automobiles after returning to campus, nor stand around talking to men in parked automobiles on the campus.

4. A student may not register his car in another student's name.

5. Power-driven vehicles, such as Hondas, are subject to the same regulations as automobiles on campus.

### **Parking Regulations**

1. All automobiles using the parking area on campus regularly must have two campus stickers, one on the front bumper and one on the back, in full view. Cost of the stickers is 25 cents per automobile.

2. Parking on campus is to be in the four parking

zones. Penalties will be imposed for parking anywhere else on campus.

3. The speed limit of 20 miles per hour should be strictly adhered to. There will be no reckless driving or any excessive speed on campus.

4. If a car is borrowed and a violation of any description occurs, the driver and the owner of the car will be charged with the offense.

5. It is the duty of all students to know the campus traffic and parking regulations. Ignorance is no excuse for protest. All new regulations enacted during the semester will be announced in chapel, published in the school newspaper and placed on bulletin boards.

6. Penalties for violation:

First ticket — excused

Second ticket — \$2.00 fine

Third ticket — \$5.00 fine

Fourth ticket — \$5.00 fine

Fifth ticket — Suspension of campus license for remainder of year.

### **GENERAL DORMITORY REGULATIONS**

All out-of-town Anderson College students are required to live in the dormitories. This means that students from out-of-town, men or women, are not permitted to live in the city of Anderson and attend Anderson College.

#### **Keys**

1. Room keys are furnished each student. The College is not responsible for any missing articles. One dollar deposit is made for a room key, to be refunded at the end of the year on return of the key.

2. Post office keys are furnished, using the same system.

#### **Damage**

1. Students are responsible for any damage done to their rooms or the furnishings of their room. The college will charge the damage to the student responsible.

2. There will be absolutely no writing on walls or furnishings. Marring of buildings or furnishings in any manner will be paid for by the guilty person. No nails or thumbtacks shall be used in the walls. No scotch tape is to be used on walls or woodwork. Use masking tape only, which is available at the book store.

3. Every piece of furniture and other property of the college is inventoried and is charged to the student, according to the room assignment. No furniture may be added to

or removed from the room under any circumstances without permission.

### **Noise**

1. Reasonable quiet shall be maintained at all times.
2. The special regulations for quiet during study hall periods must be observed.
3. Students must not run through the halls.
4. Loud playing of radios, record players, or musical instruments at any time is not permitted.
5. Fire works are not permitted.

### **Electrical Equipment**

1. The following regulations are necessary to maintain safety.
2. The following electrical equipment is permitted in the dormitory rooms: lamps, hair dryers, electric blankets, fans, sewing machines, radios, and record players.
3. No irons, hot plates, corn poppers, or sun lamps are permitted. Students will not bring these items with them to college nor use them in their dormitory rooms.
4. Corn poppers may be used in the kitchens where they will be stored when not in use.
5. There will be no cooking of any kind in the dormitory rooms.
6. Use of electrical appliances in the rooms is subject to the approval of the college.
7. Students needing the use of ultraviolet ray lamps will see the nurse in the infirmary.

### **Miscellaneous**

1. Students are not permitted to store food in their rooms. It is permissible to keep "Care" packages from home, however, in appropriate containers, such as cookie jars.
2. There will no pets allowed in the dormitories. This includes animals which may be classified as laboratory experiments, gold fish, parakeets, etc.
3. No salesmen, agents or peddlers or vendors are permitted in the dormitories.
4. The blinds or shades in the dormitory rooms must be closed when lights are on.
5. Because of the grave danger of physical injury, the practice of throwing students in bathtubs is prohibited at Anderson College.
6. If a resident student marries while the college is in session, that student withdraws from the dormitory.

7. Students shall not place signs in dormitory windows.

### **Laundry Service**

The college operates a launderette for the convenience of the students. Those using this service are asked to bring their laundry in a laundry bag with their names clearly identified. Laundry tickets may be purchased from the Business Office at \$5 per booklet. Refund will be made for any tickets not used.

### **Lockers Available**

Lockers are placed in the hall on the lower floor of the gymnasium and in the hall opposite the post office. Day students, primarily, will find these to be of service. A rental charge of \$1 per semester must be paid at the Business Office.

## **FOR DAY STUDENTS**

1. Out-of-town day students are not permitted to live in the city of Anderson and attend Anderson College.

2. Day students are subject to the regulations of the college and are required to conform to Student Government rules and regulations.

3. Special attention is called to the rules on smoking and the regulation regarding proper clothing.

4. Men students are never allowed on women's dormitory halls except to assist with luggage at the beginning and end of school.

- 5 Women's dormitory lounges are not open to men students, and the men's dormitory lounges are not open to women students.

6. Day students are not permitted to spend the night in the dormitories.

7. Attractive lounges have been provided for the comfort and enjoyment of non-resident women students in the gymnasium building and in the canteen area.

8. The men's smoking lounge is located on the ground floor of the gymnasium building. Men students are not to smoke except in designated places.

9. Non-resident women students will be given the privilege of visiting women's dormitories between the hours of 4 and 7 p.m. after permission has been obtained from the Dormitory Hostess.

Non-resident men may visit the men's dormitory during these hours after permission from the Hostess.

10. Day students who do not fit into the spirit of Anderson College, either on the campus or off the campus, may be asked to withdraw from the college.

11. Day students wishing to take the noon or evening meal in the college dining room, may do so.

12. Students not taking their meals in the dining room are not permitted to visit in the dining room during meal hours.

13. Women day students are not allowed to sit in parked automobiles on campus.

14. Day students do not eat or study in the lounges and foyers of the dormitories.

15. Day students are responsible for the proper keeping of their lounges. Bottles, papers, and other trash must be kept in proper containers provided for this purpose.

16. Day students do not date on campus during the time classes are in session even though the particular individuals may not have a class at the time.

### **Married Students**

1. Married students (this is interpreted by the college to be anyone who has ever been married), men and women, will attend the college only as non-resident students.

2. If a resident student marries while the college is in session, he or she withdraws from the dormitory.

3. The Administration is opposed to marriages which are kept secret.

4. If a student marries secretly, he or she may be asked to withdraw.

5. If a married woman student learns during the semester that she is pregnant, she is to inform the Dean of Women immediately of this fact. In general, it is the policy to allow such students to complete the work of the current semester.

### **HONOR PLEDGE**

I do solemnly pledge, that, I will faithfully uphold the principles of the Honor Code of the student body of Anderson College.

I promise to help my fellow students by calling to their attention any action or attitude that will jeopardize the Honor Code or that will weaken the system of self-government.

I make this pledge with my fellow students to signify my determination to help keep our Honor Code, maintain self-government, and to hold my own personal honor sacred.

SIGNED \_\_\_\_\_

INFORMATION FOR  
MEN STUDENTS





## THE HONOR CODE

Self-government can be successful only when founded on personal honor. Personal honor requires that every student act honorably in academic work as well as in every other phase of college life. It is the duty of every student to uphold the ideals and regulations of the college through his or her own personal conduct. A student is bound by his personal honor to report to the Student Council any violation which he has committed.

## THE PENALTY SYSTEM

To aid in the administering of regulations, a system of penalties has been set up by which the Student Councils determine with the aid of the Student Faculty Committee, the punishment for infraction of rules. It is the duty of every Student Council member, the residence counselors, all staff and faculty members to hand to the Student Government a written report concerning any student whom they see violate any regulation.

At the beginning of each semester the Handbook, including the penalty system, will be carefully explained to all students. After a thorough study, a comprehensive test will be given to make certain that the rules are understood. The Honor Pledge to be found in this book will be signed by each student at this time.

Ten penalties constitute a demerit. Parents are notified when the student receives one demerit.

## MEN'S PENALTY LIST

Offense	Penalties
Failure to sign out _____	2
Improper dress (includes not wearing of socks, clean shaven, hair cuts, shirt tail in) _____	4
Improper table manners _____ (minimum)	2
Failure to attend Sunday morning worship service or any required program _____	5
Visiting patients in infirmary without nurses's permission _____	3
Breaking infirmary regulation _____	3
Chewing gum in dining room or chapel _____	1
Taking food (except fruit) from dining room _____	4
Taking food or bottle drink into gym _____	2
Unauthorized guest in dormitory without permission of hostess _____	each 5
	(where applicable)

Excessive noise at any time _____	5
Using telephone longer than 5 minutes _____ (minimum)	2
Bottles not returned to racks _____ for each bottle	1
Abuse of equipment or property _____ (minimum)	4
Poor attitude _____ (minimum)	5
Student in area where he is not supposed to be _____ (minimum)	5
Smoking in restricted areas _____	5
Improper socializing _____	10
Improper conduct at any function _____ (minimum)	10
Unauthorized automobile _____	10
Taking Anderson College girl from dorm without proper sign-out procedure _____	10
Failure to take handbook test _____	5
Using unauthorized electrical equipment in room _____	5
Failure to get Anderson College date back on time _____	10
Unauthorized lady guest at front of men's dormitory _____	5
Sleeping in chapel _____	2
Breaking in lunch line _____	2

### **Dress For Men**

1. Students are expected to dress properly for all occasions. Elaborate and expensive clothing is not necessary. Students are, however, expected to appear neatly dressed and well groomed at all times. (Being well groomed means clean shaven and hair trimmed and wearing socks.)

2. Men are expected to wear coats and ties on Sunday while in the dining hall for noon meal, on dates, and for specials occasions. This means dress shirt and either bow tie or conventional long tie. Coats are not required at evening meal.

3. A minimum of five (5) penalties will be given for a man's not wearing socks on Anderson College campus, unless he can present at the time, a written excuse from a doctor or the college nurse showing that for physical or medical reasons he should not wear socks.

4. Men students will be permitted to remove coats while outside in swings on Sunday afternoon.

5. Men wear coats, tie and dark socks when appearing on the stage for a program.

### **Men's Council**

The men's council has the responsibility of working with both boarding and day students on the Anderson College campus. Day students are represented on the council by a student selected by secret ballot from the day students enrolled.

The men's council has the responsibility of enforcing regulations among all the student body and promoting a wholesome social life among the male boarding students.

The men's council meets once each week on Tuesday night in the lounge of the men's dormitory. Men students who have a grievance are invited to appear before the council.

## RESIDENT MEN STUDENTS SMOKING

**Men are allowed to smoke only in designated places:**

1. In the men's dormitory.
2. In men's lounge on ground floor of gymnasium.
3. In parking area marked with white lines.
4. In automobiles parked in white lined areas.

Smoking is not allowed in locker rooms and rest rooms. No smoking on the porch of the gymnasium, except on nights for regularly scheduled ball games.

## ROOM INSPECTION (FOR EACH INDIVIDUAL)

Offense	Penalties
Unmade bed _____	1
No linen _____	1
Dirty floor _____	1
Untidy desk _____	1
Untidy closet _____	1
Untidy chest of drawers _____	1
Dust _____	1
Ashes in ash tray _____	1
Trash in trash can _____	1
Bottles in room _____	1
General disorder of room _____	10

## BATHROOM INSPECTION

Offense	Penalties
Dirty mirror _____	1
Dirty lavatory _____	1
Dirty bathtub _____	1
Dirty commode _____	1
Dirty floor _____	1
General disorder of bathroom _____	5

### **Student Guest Arrangements**

A resident who wishes to have an overnight student guest should:

1. Notify the Dormitory Hostess for housing clearance.
2. A guest may stay only in an unrented bed. Linens are to be provided by the host, who will accept responsibility for his guest on the campus. All guests must comply with all college practices.

### **Drinking: Don't**

College regulations forbid any student coming on the campus with alcohol in him or on him. No student is allowed to enter the Dormitory under the influence of alcoholic beverages, or to keep such in the Dormitory or other housing facilities of the college. Persons violating these regulations will be subject to severe discipline.

### **Gambling: Don't**

No gambling of any form is permitted in the dormitory or on the campus.

### **Language**

Profanity and vulgar language are not permitted at Anderson College. Obscene language is seldom funny and never in good taste. Your language is a reflection of your character and certainly affects others' opinion of you.

Anderson College is a Christian school and will expect and require its students to conduct themselves as Christian gentlemen. Students not cooperating in this regard may be asked to withdraw from the college.

### **Firearms and Fireworks**

No firearms or fireworks are allowed in the Dormitory at any time. Any student ignoring this regulation will be reported to the Faculty Discipline Committee.

### **Smoking**

Smoking will be permitted in the men's dormitory and other designated areas listed under smoking regulations. Those who smoke should exercise care to prevent burns on floors and furnishings. Smoking in bed and in other careless ways is prohibited.

### **Rough-house**

Bottle throwing, water throwing and other rough-house practices will not be tolerated.

### **Quiet Hour**

Reasonable quiet shall be maintained at all times. Study hours begin at 7 p.m. Loud playing of radios, record players, or musical instruments is not permitted.

## **Hazing**

Hazing is not permitted. Mental cruelty and humiliation of one student by another or others is considered hazing, as is physical punishment of one student by another, and will be handled by the faculty committee.

## **Room Inspection**

All rooms in the men's Dormitory are subject to thorough inspection (even lockers and safety boxes) at any time the Men's Council and the Dean of Men deem it wise and necessary.

## **Room Assignments and Changes**

Room assignments will be made by the Dean of Men. Changes will be made only after approval of the Dean of Men and payment of \$2.00 fee.

## **Church Attendance**

Men students remaining in Anderson over the weekend are expected to attend church on Sunday. The eleven o'clock Sunday morning worship service is required of all resident students.

## **Lounges**

Attractive, comfortable lounges are popular gathering places in the Dormitory. To keep them in the best condition, it is necessary for all to cooperate in using them with care and consideration. Women are not allowed in the men's Dormitory. The only exceptions are when a young lady comes accompanied by an adult member of her family. Men students do not bring their dates, whether Anderson College girls or others, to the Men's Dormitory or to the men's lounges.

All furniture and equipment used in common, such as that in the downstairs lounge, the laundry room, and visitors lounges if damaged, will be charged on a pro rata basis to all men; unless the one or ones causing the damage can be apprehended. This means that if a chair or machine, or some other object is damaged, the amount of damage will be estimated and each man in the dormitory will pay an equal share to have it repaired or replaced. The amount of damage will be determined by Dean Butler, and the Men's Council. Fees for broken furniture, etc., will be collected through the business office.

## **Sign-Out Procedure**

Men boarding students are expected to sign out when they plan to be away from the dormitory overnight.

## NOTES



